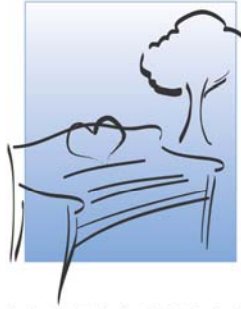


# ***CARRICKFERGUS BOROUGH COUNCIL***



## **COMMEMORATIVE PROGRAMME**

### ***Application for the purchase and installation of a commemorative bench or tree***

**PLEASE READ THE CONDITIONS ON THE REVERSE OF  
THIS FORM BEFORE COMPLETING IN BLOCK CAPITALS**

**Name of Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Post Code:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Which Programme are you applying for :**

<b>Bench</b>	<input type="checkbox"/>	at £455 each
<b>Tree</b>	<input type="checkbox"/>	at £285 each

**A cheque made payable to Carrickfergus Borough Council is enclosed:**

**Where would you like the commemorative bench or tree situated?**

\_\_\_\_\_  
**What inscription would you like on the plaque? (Please ensure that you write  
unusual names clearly)**

\_\_\_\_\_  
**State the type of bench or tree you require (Please refer to the leaflet  
provided):**

\_\_\_\_\_

I hereby apply for the installation of a commemorative bench / tree in accordance with the condition stated in this application form overleaf.

**Signed:** \_\_\_\_\_ **Dated:** \_\_\_\_\_

Please send this application form to Commemorative Programme, Carrickfergus Borough Council, Development Services Department, Civic Centre, Antrim Street, Carrickfergus, BT38 7DG. If you have any questions regarding this application form, please contact the Town Hall on Tel: (028) 93358039. E-Mail: greenspace@carrickfergus.org

### The Conditions

1. Applications for the supply and installation of commemorative benches or trees will only be approved after a suitable available site has been identified by Carrickfergus Borough Council.
2. Whilst the cost and installation of the bench or trees shall be the responsibility of the applicant, the Council agrees to fund the maintenance of the bench or trees save that should it become, in the Council's view, damaged beyond economic repair. If a bench or trees is in such a state of disrepair that it cannot be resorted for safe use, the bench or trees shall be removed and the Council shall not be obliged to fund a replacement.
3. The Council accepts no responsibility for the theft of any bench or tree save that the Council shall endeavour to report any incident of theft to the Police.
4. The bench or tree will be placed in a public park or cemetery, therefore, no other adornment (flowers, sculpture, etc.) will be allowed to be placed with the bench or tree. Any adornment will be promptly removed and disposed of by Carrickfergus Borough Council personnel.
5. The Council reserves the right to use its discretion to refuse any application.

#### ***For Office use only***

Application received on: \_\_\_\_\_ Received by: \_\_\_\_\_

Order No: \_\_\_\_\_ Date Ordered: \_\_\_\_\_

Invoice Date \_\_\_\_\_ Sum: £ \_\_\_\_\_ Paid on: \_\_\_\_\_

Date of installation: \_\_\_\_\_



Carrickfergus Borough